



**Town of Sudlersville**  
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## Town Commissioner Meeting Minutes - May 6, 2026

President ET Kimble  
Vice President – John Haag  
Member – Sharon Dilks  
Member – Marcia Costa Martin – absent  
Member – Keith Griffith – absent

Commission President ET Kimble called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

A motion was made by Commissioner Dilks, seconded by Commissioner Haag to approve the 4.1.26 meeting minutes. The motion was approved by a voice vote.

### Press and Public Comment

Ron Ford offered that citizens should attend the upcoming trial for Keith Griffith on June 3.

David Thompson voiced concerns over the tall grass on some parcels in the Town – especially 106 Charles Street.

Robert Stanton officially withdrew his candidacy for Town Commissioner and noted the same on the original application he had filed.

Chris Johnston, was introduced as the Election Judge/Assistant the Town Commissioners had voted to approved at the April 1 meeting.

### PNC Account Discussion -

The Town Clerk then shared the need for the Town Commissioners to formally vote to approve the change in signatories on the PNC Account ending in 6173 because the bank

required a copy of the Town Commissioner meeting minutes approving the action. A separate signed copy of the excerpt of 5.6.26 meeting minutes is attached.

### FY27 Budget Presentation

The Town Clerk Faith Elliott Rossing provided an overview and presentation of the FY27 Budget. The presentation included the background, basis and discussion amongst the Town Commissioners during the three (3) prior budget work sessions to justify the decision to maintain the current Town property tax rates of \$0.167 per \$100 assessed value and the personal property tax rate of \$0.47 per \$100 of value.

Discussion ensued and questions were answered regarding the process and impact.

### OLD BUSINESS

MML Conference Registration – June 14-17, 2026 – Sharon has made her reservations – Commissioner Elect Frank Williams was offered the opportunity to attend this year as well.

FY27 Budget Discussion and Vote to Adopt – on a motion by Commissioner Dilks and seconded by Commissioner Haag and passing by a unanimous voice vote of those Commissioner present, the FY27 Budget as presented was adopted and a Resolution signed as approved.

Replacement of Parking Lot Light Fixture – after discussion it was agreed to get pricing to repair the light fixture damaged during snow removal earlier this year before agreeing to move forward. Commission Kimble indicated he would follow-up.

### NEW BUSINESS

Commissioner- Elect Frank Williams III was introduced and it was announced that with the withdrawal of Robert Stanton, there were now two qualified candidates for the two Town Commissioner positions and therefore, no need to hold the election scheduled for Monday, May 18.

Planning Commission Applications/Appointments –

One application, submitted by William Jarrell, has been received.

A motion by Commission Haag and seconded by Commissioner Dilks to appoint William Jarrell was made and approved by voice vote.

It was confirmed William Jarrell's first 5-year term (2026-2031) would begin after his swearing in at the June 3, Town Commissioner meeting. He is taking Andi Haag's place on the Planning Commission. He was also encouraged to attend the upcoming Planning Commission meeting on May 21.

### Muni-billing

Jeff Rank, QAC Finance Director was in attendance and requested the Town Commissioner signature on the Official Transfer of Muni-billing Agreement & Statement of Funds - another piece of the transition of the water and sewer from the Town to the County. A motion made by Commissioner Haag and seconded by Commisisoner Dilks, passed with a majority voice vote and the document was signed by Commission President Kimble.

### Agency Reports

#### Planning Commission

Planning Commission has its next meeting 5/21/26. They welcomed new member William Jarrell. A list of tentative issues to be discussed at the May meeting includes Update on status of Foxx Farm development, review of HOA documents, plans and PWA.

Consideration of Text Amendments related to Animals, Automobiles, and Nuisance Laws (height of grass, etc.) and an upcoming water and sewer rate increase is also anticipated.

#### Library

A copy of the Library report is attached.

#### Town Clerk Update

Income/Expenses – Current Queenstown Bank Balance is \$323,632.59. During the month of April there were deposits totaling \$26,861.39 and checks totaling 15,531.36. The Red Speed deposit was \$5,823.49.

Audit and QB update – LJY continues to work diligently on the financial statements for FY24 and FY25. Requests for information to complete the statements are multi-faceted and require research which is time-consuming.

Office of Legislative Audits – all information requested has been provided to the Office of Legislative Audits that is available. However, because the FY 24 and FY25 information is not available – the Town remains behind with the required submittals and will be receiving an official letter indicating up to 6% of Highway user monies may be withheld in the future.

ARPA Funds – An Official Notebook has been created, and is available for review. The final FY26 report was completed online. The only thing remaining is the final closeout of the entire process and then wait for the 5year look back time for the Federal government to complete and audit to expire.

Insurance Claims Update – An insurance claim for the theft has been filed. LGIT is aware the documents necessary to substantiate the loss are currently being held for the trail by the QAC States Attorney’s office and will be provided after the June 3 court date.

Three Freedom of Information Act requests have been received and responded to.

A draft Trash RFP was provided and will be reviewed more in-depth at the June 3 meeting.

### Miscellaneous

The Habel sign location complaint has been resolved by removing the sign.

The tree issue by Library/Fields property remains as the contractor continues to heal from a fall.

Chesapeake Employers Insurance updated application and new rate has been provided

Collectively, placement of the County Pet Microchip Station was approved.

There were no Town Commissioner Roundtable discussion items.

There was a motion to adjourn the meeting at 8:15 p.m.